

**From:** [Oldroyd, Shelby Q.](#)  
**To:** [Whittington, Karl](#); [Stephens, Gabrielle](#)  
**Cc:** [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#)  
**Subject:** RE: History of Art 2002, 2003, and 4820  
**Date:** Wednesday, March 31, 2021 4:52:46 PM

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Good afternoon,

I'm happy to let you know that Brad Steinmetz, faculty Chair of the Arts and Humanities 1 Panel, reviewed the revised proposal for History of Art 4820 and approved the changes.

Although all of the contingencies have been met, there are two additional issues the Panel would like to point out before the course is taught:

- The new GE information in the syllabus includes language from both Social Diversity and Global Studies but should only include Global Studies.
- The new assignment structure and percentage breakdown reflected in the beginning of the syllabus (page 2) aren't reflected later in the document (page 7) where the old percentages are used.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me. History of Art 4820 will continue through the approval process.

Best,  
Shelby

**Shelby Oldroyd**  
Curriculum and Assessment Assistant  
College of Arts and Sciences  
154E Denney Hall, 164 Annie & John Glenn Ave.  
Columbus, OH 43210  
Phone: 614-292-6248  
<http://ascas.osu.edu>

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**From:** Oldroyd, Shelby Q.  
**Sent:** Tuesday, March 2, 2021 3:06 PM  
**To:** Whittington, Karl <[whittington.78@osu.edu](mailto:whittington.78@osu.edu)>; Stephens, Gabrielle <[stephens.182@osu.edu](mailto:stephens.182@osu.edu)>  
**Cc:** Steinmetz, Brad <[steinmetz.25@osu.edu](mailto:steinmetz.25@osu.edu)>; Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>; Hilty, Michael <[hilty.70@osu.edu](mailto:hilty.70@osu.edu)>  
**Subject:** History of Art 2002, 2003, and 4820

Good afternoon,

On Wednesday, February 17, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed course change proposals for History of Art 2002, 2003, and 4820. Please find below the Panel's feedback for these courses.

1. History of Art 2002 (existing course with GE VPA, GE Historical Study & GE Diversity—Global

- Studies; request for 100% DL) – approved with one contingency and recommendations:
- Contingency: The syllabus includes outdated general education language from the pre-semester GEC. Remove references to the GEC and “Arts and Humanities Breadth section.” Include the goal for Diversity: Global Studies in addition to the expected learning outcomes. Additionally, there should be a brief description of how the GE expected learning outcomes will be met in the course.
  - Recommendation: Include more information on attendance and participation. What are the standards for participation (e.g., logging in to Carmen and participating once a week, etc.)? What happens when a student cannot attend/log on (the in-person syllabus does have an explanation of what happens when students are unable to attend and participate)?
  - Recommendation: Fix the formatting of the assignment table on page 4. Some text is cut off.
2. History of Art 2003 (existing course with GE VPA, GE Historical Study & GE Diversity—Global Studies; request for 100% DL) – approved with one contingency and recommendations:
- Contingency: Please add ASC’s required statement on academic misconduct. The statement can be found on the ASC Curriculum and Assessment Services website at <https://ascas.osu.edu/curriculum/syllabus-elements>. Additional language on academic misconduct can also be included.
  - Recommendation: Consider revising course learning goals to include language that is more concrete and measurable (e.g., analyze, interpret, etc.)
  - Recommendation: The description of the exam could be clearer, particularly the “unknown images” aspect of the exams. It was unclear to the Panel what this part of the exam would include.
  - Recommendation: As mentioned on the ASCTech distance learning checklist, the syllabus should include dates on the schedule and links to academic support services and student services.
3. History of Art 4820 (existing course with GE VPA & GE Diversity—Global Studies; request for 100% DL) – approved with contingencies and recommendations:
- Contingency: The syllabus includes outdated general education language from the pre-semester GEC. Remove references to the GEC and “Arts and Humanities Breadth section.” Additionally, the course is not approved for GE Historical Study, and information for this GE category should be removed from the syllabus.
  - Contingency: Provide information on assignments, particularly the presentation and exams.
  - Recommendation: The Panel recommends updating the language under “Required equipment” where it mentions Windows 7+ to Windows 10+, as Windows 7 is no longer supported software.
  - Recommendation: A note on the grade distribution says that “Failure to complete any portion of the course will result in a grade of “F”. The Panel was confused as failure to complete one portion would normally be a loss of only 20% of the student’s grade. If this additional policy is beneficial for the students, perhaps provide more clarity around how it would be implemented.

I will return History of Art 2002, 2003, and 4820 to the department queue via curriculum.osu.edu in order to address the Panel’s requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc’d on this e-mail), or me.

Best wishes,  
Shelby

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Curriculum and Assessment Assistant  
College of Arts and Sciences  
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